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Chief, Engineer, Reseda, California

11 March 1948

Chief, Field Division, FBI

Applicant -

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1. As you will see by the attached memorandum, we are referring to you for interview an applicant for the Silver Hill administrative position.

2. It has been a hard job to fill because at present with only men working there we need a man who must also have shorthand and typing, and, preferably, some knowledge of radio equipment and stock room procedure, since he would act as property control and as stock man also. On the other hand, when the monitoring staff is moved out to a consolidated operation this man would be expected to fill the CAP-6 job corresponding to
 the West Coast.

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3. If gets in touch with you please interview him with these things in mind and report on his personal qualifications as well as apparent capabilities.

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Attached - Memo 8 March 1948 to Personnel Branch
from Admin. Officer, FBI

This document part of classified
integrated file. NAME CHECK required
prior to individual classification action.

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CC: Admin. Office

PKE:bhr

